

Ontario College Counsellors Special Projects Fund Application for Support

Purpose

The fund for 2016/17 will be used to support up to two (2) special projects.

Support Available

OCC-CCCO will fund a maximum of two (2) **projects** with a maximum value of \$1,500 each. The projects could be related to a **research project** or development of a **new program**. Funding from the requesting institution is strongly encouraged.

Selection criteria for the research/program development projects will be based on:

- a. matching funds from the institutions (in the absence of institutional capacity to match funds, some demonstrated commitment to the program in lieu of funds)
- b. collaboration between institutions
- c. viability
- d. measurable outcomes
- e. innovation
- f. addressing gaps
- g. plan to disseminate the outcomes of findings.

Selection

Selection will be done by the Awards Committee of the OCC-CCCO Executive.

Eligibility

Any current member of OCC-CCCO may apply.

Conditions of Acceptance of Support

The results of any project supported through the Special Projects Fund will be made available to the OCC-CCCO Executive. The author(s) of the project will be responsible for providing the OCC-CCCO Chair with a summary for Between Us/Entre Nous and a full report which will be posted on the OCC-CCCO website (<https://occcco.wordpress.com/>)

Application Procedure

Applications for support must be received via email by March 8th, 2016 to:

Greg Taylor
Chair, OCC-CCCO
Georgian College

OCC Special Project Application

Section I: Applicants:

Project Leader

Name:
Title:
Institution:
Mailing Address:
Telephone #:
Email Address:

Other Participants

Please note any other participants by name along with institutional affiliation.

Section II: Funding Request:

- Research Project (maximum value \$1500)
- New Program (maximum value \$1500)

Section III: Project Plan

Attach an electronic copy of a detailed description of the project and the proposed timeline for project completion. The plan must include a statement describing how the project will support and enhance the delivery of counselling services to students in the CAAT system.

Section IV: Project Budget

Please attach a project budget outlining the complete costs of the project (including staffing, supplies, travel, etc.). Please also note any amounts funded by other sources or in-kind support.

Section V: Declaration

By submitting a project for consideration, I hereby certify that I am a current member of OCC-CCCO. If this proposal is accepted, I agree to provide the results to the OCC-CCCO Executive and to provide a report for Between Us/Entre Nous. In the event that the project is discontinued, I understand that repayment of funds received will normally be required.

Please email project proposals to Greg Taylor (gregory.taylor@georgiancollege.ca)